

# Planning a Presentation to Communicate Club Needs

## Step One

Make a list of the current needs of your Awana club.

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|----------|-----------|
| 1. _____ | 6. _____  |
| 2. _____ | 7. _____  |
| 3. _____ | 8. _____  |
| 4. _____ | 9. _____  |
| 5. _____ | 10. _____ |

## Step Two

Review the list and prioritize needs. What are the four most important needs?

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## Step Three

Gather the following information will be helpful to you in the future. How many children are in your Awana club? \_\_\_\_\_

How does this compare to the number involved last year? \_\_\_\_\_

How many volunteers serve in your Awana program? \_\_\_\_\_

How many sections are recited during an average meeting? \_\_\_\_\_

How many children have come to your club this year that are not from your church body? \_\_\_\_\_

How many decisions for Christ have been made recently? \_\_\_\_\_

How many children would you like to see in club next year? \_\_\_\_\_

How many years of service do your Awana leaders represent? \_\_\_\_\_

## Step Four

Briefly describe an upcoming outreach event your club is planning.

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Briefly describe an Awana success story or recent decision.

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## Step Five

Draft your presentation using the previous information. The following outline may assist you.

- Introduce yourself.
- Make a statement of thankfulness and gratitude for the church and staff.
- Give a brief overview of important numerical information about Awana.
- Share your vision for the Awana club including what is happening in Awana and/or a story.
- Share the current need, why it is needed and how it will benefit Awana.
- Ask if there are any questions.
- Thank the staff and pastor for their time.
- Practice your presentation